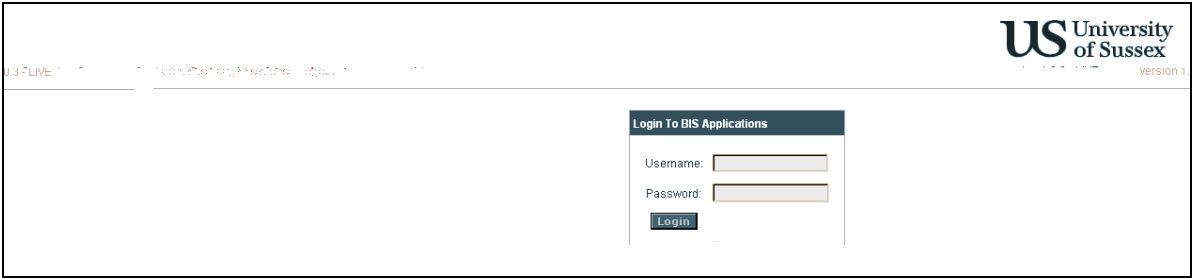


Logging on o he ξ ξ em



Searching for Con ac ξ and Organixa ionξ

Searching for Contact and Organisations

Contacts: Organisations: Found: ...

Contact Details

Title: [Red Box]

Country: United Kingdom Telephone: [Red Box]

Mobile 2: [Red Box] Fax: [Red Box]

State/County/Province: [Red Box]

Mobile 1: [Red Box]

Note: [Red Box]

Michele Saliman Created Date: Jan 15, 2008 Updated By: Michele Saliman Updated Date: Jan 15, 2008 Created By: ...

UPDATE CONTACT

Name

UPDATE CONTACT

UPDATE

Address For: Michele Saliman

Line 1: [Red Box] **6 New Row**

Line 2: [Red Box]

Line 3: [Red Box]

Line 4: [Red Box]

Line 5: [Red Box] Albania

State/County/Province: [Red Box]

UPDATE ADDRESS

UPDATE ADDRESS

Creating a New Contact

Create New Individual Contact

Contacts Search			
Family Name	<input type="text"/>	Country	<input type="text" value="none"/>
Town/City	<input type="text"/>	State/County/Province	<input type="text"/>

Creating a New Organisation

Creating a New Organisation

CREATE

UPDATE

ADD NEW ADDRESS

TIP: Make sure you have a contact already existing before creating a new record

Adding a Contact to an Organisation

ADD EXISTING CONTACT

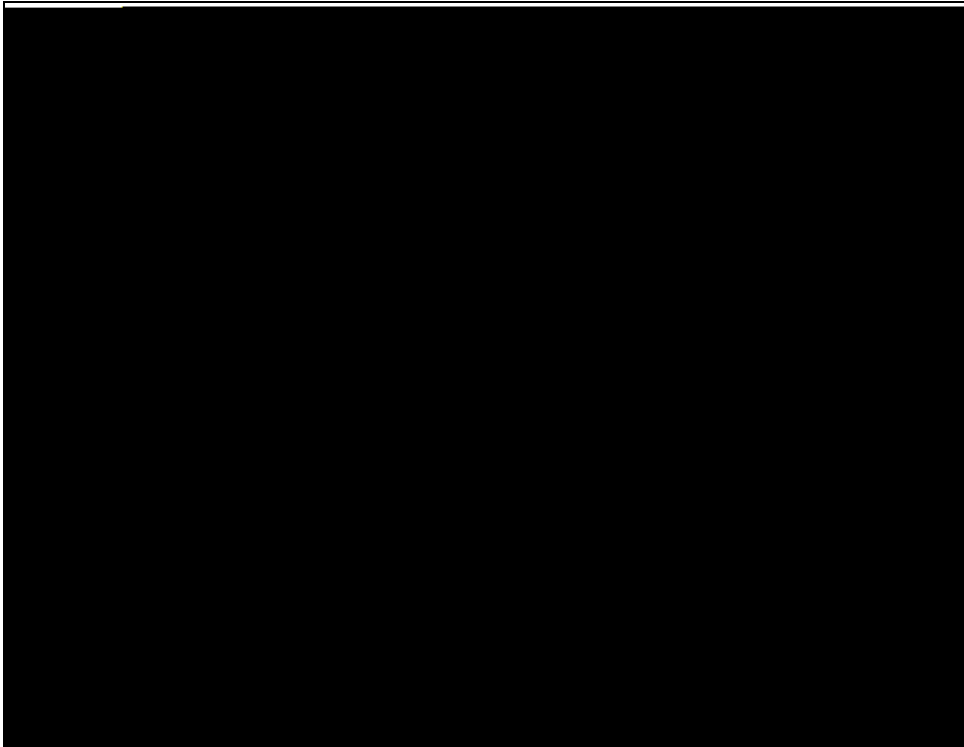
Name

Add

ADD NEW CONTACT

CREATE

Managing Sub Organizations



Organisation Name	Sub Organisations	Manage Read/Write Accounts	Manage Read Accounts	Disable Account
Example	Disney Land Paris			Disney Land
Disney Paris				Disney Land

Account Management : Creating an Account Manager

Account Manager(ξ)

Account Manager: Registering Page

Contact Name	Organisations
Maria, Maria	Disney Land, Orlando
	EUAM, NEW, DEAN, (WHITE, BASSWOOD)
	DECE, DEAN, (WHITE, ACQUITY, BASSWOOD)
	EUAM, NEW, DEAN, (OLY, BASSWOOD)
	DECE, DEAN, (ACQUITY, BASSWOOD)
	DISNEY

Account Manager: Disabling Account

DISABLE