

Your Online Researcher Profile

The researcher profile facility is an opportunity to present yourself and your research

About

Biography

In this section include brief and succinct details of your work experience/career/background. How did you get to where you are now?

Role

You might have multiple roles within the university so include details here; you are a doctoral researcher, you might also be an associate tutor, or staff member. Just listing the roles will be sufficient.

Qualifications

Enter details here of qualifications achieved in higher education (undergraduate, postgraduate) and any relevant professional qualifications. Add these details in the following format:

Current	DPhil Social Anthropology, University of Sussex
2007-2008	MSc Social Research Methods, University of Sussex
1994-1997	BSc Development Studies, University of Derby

Community & Business

Within this section you can provide details of professional associations you belong to and perhaps how you engage with them e.g. membership of working groups, attending and contributing to professional development events and activities. Include any other community and business interests and links which are relevant.

Activities

The Activities section is intended to include professional development activities such as conference papers, presentations, courses/modules undertaken, collaborations, project work, etc.

Research

This section should contain a short, concise statement detailing your current research. This statement should cover the topic of your research; the problem/issue/question you are addressing; why this is interesting/important and perhaps how your research connects with broader concerns within your field.

The key to an effective research profile is to get your name linked to the key terms associated with your research topic. Make sure you include the key words relevant to your research. You might also add details of who you are collaborating with and a link to your colleagues, research team, supervisor.

Teaching

Teaching

You will have a teaching section available for editing if you are an associate tutor at

include under the Activities section. Include brief details of the courses and dates you teach.

Student consultation

You can use this section to detail when you are available for student consultation.

Selected Publications

To add to or amend your publications you will need to log onto [Sussex Research Online](http://sro.sussex.ac.uk). Sussex Research Online is a repository containing details of research outputs from staff and doctoral researchers at the University. Advice for authors adding publications is available at: <http://sro.sussex.ac.uk/advice.html>. Publications added to the SRO will appear on your profile.

Writing online

People read differently on the web and scan pages rather than reading every word. You therefore need to adapt your writing style for this purpose. Below are some tips to bear in mind.

Keep it brief

Write in short sentences, keep the information relevant and try to be succinct. Unlike academic writing in which you build to a point, include your point early on in a sentence. Try to use active words within your writing to give your sentences more impact e.g. demonstrates, shows, critiques.

Avoid jargon

Signing up for a Researcher Profile

It is fairly easy to set up, enter information and edit your researcher profile and this next section gives you specific instructions to guide you through the process. This is done via the **Sussex Direct** login, which is found on the University homepage.

Login to Sussex Direct from the University homepage. From the Sussex Direct Homepage go to the 'Personal' tab and select Web Profile from the drop-down list. You will see a page similar to the below.

Click onto the '**Sign Up**'

Your Photo

You have some formatting
From the drop down list sh
'Heading 4' and 'Heading 5
profiles. The main thing is t

When you are happy with v
have an option (bottom left
opens as another window. '
further edits, and to explore
how your researcher profile

To make a link highlight the
options that looks like a ch

The formal bit - Publishing information online

The University web team directs those editing web pages to the 'Code of Practice on Publishing Information on Electronic Networks'.

This can be viewed at: <http://www.sussex.ac.uk/webteam/policies>

It is also **important** that you realise that signing up for a Researcher Profile means that your personal information (your name, email address) and the information that you subsequently enter into Sussex Direct will be viewable and searchable on the internet.

Updating & using your profile

When you are happy with the content of your profile double check all your links are working and there are no typos. It might be useful to ask a friend to look over it for this purpose. Try to keep the content of your profile up to date, and add conference presentations and publications as they occur. You might also aim to review the overall content of your profile once a term.

Finally, making the most of having an online profile means letting people know that it exists! The University website is complicated and can be difficult to navigate. Help people to find you by including the link to your profile in your email signature, on any social or professional networking sites you are registered with and in your presentations and papers.

Ongoing support

For further support in developing your researcher profile please contact researcher-development@sussex.ac.uk