

**Faculty of Media, Arts and Humanities
Research and Scholarship Internally Funded Leave Policy**

- 1. PRINCIPLE** The generation of quality outputs necessitates concentrated periods of study and from teaching; successful grant applications demand time and focus; intense programmes of impact activity may be incompatible with the teaching timetable.

Accordingly, MAH's Funded Leave Policy is designed to:

- Actively support the research strategies and scholarship needs of subject areas, including REF strategy and curriculum development.
- Be responsive to the needs of faculty on different tracks and at different career points.
- Support the creation of publications, practice, and scholarship outputs of the highest quality.
- Support work leading to external grant funding.
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be supported across MAH. Faculty/Subject staffing and financial resources, including the leave of other members of faculty, may have a bearing on the quantity of leave awarded in each subject group.

- 2.8** In cases where more staff apply for leave than can be accommodated in a term in a given subject group, **applications will be prioritised according to the following criteria:**
- 1. Relevant EDI considerations (applicants with a disability as defined by the Equality Act 2010, those returning from periods of maternity, adoption or shared parental leave);*
 - 2. Career stage of the applicant, with priority given to early career academics;*
 - 3. Length of time since the applicant last had leave;*
 - 4. Relevant operational considerations for the subject group and or faculty of MAH.*

Heads of Subject will be asked to rank leave applications based on the criteria outlined above and this will be noted by the MAH Leave Committee when awarding leave. *The MAH Leave Committee will also review applications on the basis of the planned outcomes of the leave and the relevance of these outcomes to MAH's strategic aims and,*

